



Please reply to:

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Date: 23 September 2022

Notice of meeting

Development Sub-Committee

Date: Monday, 3 October 2022

Time: 11.00 am

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Development Sub-Committee

Councillors:

C.F. Barnard (Chairman)	M. Gibson	R.J. Noble
S. Buttar (Vice-Chairman)	H. Harvey	J.R. Sexton
C.L. Barratt	I.T.E. Harvey	V. Siva
R. Chandler	L. E. Nichols	

Substitute Members: Councillors C. Bateson, M. Beecher, J.R. Boughtflower, J. Button, S.A. Dunn, O. Rybinski, D. Saliagopoulos and J. Vinson

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

Page nos.

1. Apologies for absence and substitutions

To receive any apologies for non-attendance and details of Member substitutions.

2. Minutes

5 - 10

To confirm as a correct record the minutes of the meeting held on 5 September 2022.

Public and exempt minutes attached.

3. Disclosures of Interest

To receive any disclosures of interest from members in accordance with the Members' Code of Conduct.

4. Questions from members of the Public

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions had been received.

5. Ward Issues

To consider any issues raised by ward councillors in accordance with Standing Order 34.2

At the time of publication of this agenda no ward issues had been received.

6. Urgent Actions

To consider any urgent action that have arisen since last meeting.

7. Forward Plan

11 - 14

The Committee noted the Forward Plan for Development Sub-Committee business.

8. Exclusion of Public and Press (Exempt Business)

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

9. The Summit Centre, Sunbury - Annual Business Plan 2021/2022 15 - 22

This report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in any lease, contract or other type of negotiation with the tenant or developer, who could then know the position of the Council.

10. The Porter Building, Brunel Way, Slough - Annual Business Plan 2021/2022 23 - 32

This report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in any lease, contract or other type of negotiation with the tenant or developer, who could then know the position of the Council.

11. Elmbrook House, Sunbury - Annual Business Plan 2021/2022

To follow.

12. Refurbishment of the Rill in Memorial Gardens, Staines-upon-Thames

To follow.

13. Development project update

To receive an update from the Development Advisor, on development projects.

Presentation to follow.

**Minutes of the Development Sub-Committee
5 September 2022**

Present:

Councillor C.F. Barnard (Chairman)
Councillor S. Buttar (Vice-Chairman)

Councillors:

C.L. Barratt	H. Harvey	R.J. Noble
R. Chandler	I.T.E. Harvey	J.R. Sexton
M. Gibson	L. E. Nichols	V. Siva

In Attendance: Councillors C. Bateson and M. Beecher

45/22 Apologies for absence & Substitutions

There were none.

46/22 Minutes

The Committee agreed the minutes of the meeting held on 22 August 2022 as a correct record of proceedings.

47/22 Disclosures of Interest

Councillors Buttar, Chandler and Gibson advised the Committee that they were Planning Committee members and therefore would not be making comment on any applications due to come before the Planning Committee.

Councillor Sexton advised the Committee she was a Surrey County Councillor.

48/22 Questions from members of the Public

There were none.

49/22 Ward Issues

There were none.

50/22 Urgent Actions

There were none.

51/22 Forward Plan

The Committee asked that an updated Business Plan for the Charter Building be added to the Forward Plan and presented to the Committee.

The Committee **resolved** to agree the Forward Plan.

52/22 Exclusion of Public and Press (Exempt Business)

It was proposed by Councillor I Harvey, Seconded by Councillor Nichols and **resolved** that the public and press be excluded during consideration of the following items, in accordance with paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended) because it was likely to disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in being able to undertake even-handed negotiations and finalising acceptable contract terms.

53/22 Refurbishment of 1st Floor Porter Building, Slough

The Committee considered a report from the Property Manager that sought approval for a budget for the refurbishment of the first floor at the Porter Building, Slough that was due to become vacant on 18 September 2022.

54/22 Development project update

The Committee received an update from the Development Advisor on the Council's development projects.

The Committee **resolved** to note the development project updates.

55/22 Urgent business

There was none.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Spelthorne Borough Council Development Sub-Committee Forward Plan

This Forward Plan sets out the decisions which the Service Committees expect to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Service Committee, which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

Please direct any enquiries about this Plan to CommitteeServices@spelthorne.gov.uk.

Spelthorne Borough Council

Development Sub-Committee Forward Plan

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Development Sub-Committee 17 10 2022	White House Residential - Submission of Planning Application	Non-Key Decision	Public	Richard Mortimer, Asset Management Contractor
Development Sub-Committee 17 10 2022	Elmsleigh Centre Business Plan	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 17 10 2022	BP Campus - Annual Business Plan	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 17 10 2022	Thames Tower - Lease Regear	Non-Key Decision	Public	Melanie Ager, Property Manager
Development Sub-Committee 17 10 2022	Elmsleigh Centre Lease Renewal	Non-Key Decision	Public	Melanie Ager, Property Manager
Development Sub-Committee 17 10 2022	Letting - Matalan, unit 21/23 Elmsleigh Centre	Non-Key Decision	Public	Melanie Ager, Property Manager
Development Sub-Committee 31 10 2022	12 Hammersmith Grove - Annual Business Plan	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 31 10 2022	Annual Commercial Property Report	Non-Key Decision	Public	Katherine McIlroy, Property Manager

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Development Sub-Committee 31 10 2022	Thames Tower, Reading - Annual Business Report	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 28 11 2022	Charter Building - Annual Business Plan Update	Non-Key Decision	Public	Jeremy Gidman, Asset Management

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